



**SOUTHPORT HOMEOWNER'S ASSOCIATION, INC.**

8740 Wichita Place Orlando, FL 32827

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[southport.1@hotmail.com](mailto:southport.1@hotmail.com)

Dear Homeowner:

As stated in the Documents in Article XV 15.2.2

If you are looking to lease or are already leasing your property you are required to provide the following information to the Association for approval:

- Copy of the lease and personal information of **all occupants**.
- New information of homeowner's addresses and phone contact number
- Finger print card and local background checks information of **all occupants** from the law enforcement agency.

Orange County Sheriff's Office.

**Public Fingerprinting / Local background checks.**

2500 West Colonial Drive Orlando, Florida 32804 Phone: 407.254.7080

Your immediate cooperation in this matter will be greatly appreciated by the Association. Please address this matter immediately or contact Southport Office, by phone or in writing.

Thank you,

Emma Olavarria

License Community Association Manager®